



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

OFFICIAL GUIDANCE

DATE: October 12, 2018 (Rev. 9-27-23)

RE: Access to Provisional Ballot Logs

In response to requests from members of the Virginia Election Community, the Department is issuing supplemental guidance to ensure that your offices are equipped to handle any potential issues that may arise with requests for copies of provisional ballot logs.

A redacted provisional ballot log should be made available electronically or in paper form to authorized representatives of political parties or independent candidates. The redacted log may be provided as soon as the polls close, but should be provided no later than the start of the provisional ballot meeting.

During the provisional ballot meeting, an authorized representative may inspect the provisional ballot log and take notes from the list, including the names, phone numbers, and addresses of individuals who voted provisionally. Separately, copies of a redacted provisional ballot log may be provided to authorized representatives during the meeting.

All confidential information on the provisional ballot log must be redacted prior to being released to any authorized representative. The confidential information that must be redacted includes:

- any part of the social security number;
- the reason for issuing the provisional ballot; and
- whether the ballot was counted.