



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

Official ELECT Advisory

DATE: June 19, 2024 **Updated for 2024 November General**

SUBJECT: OVR Hopper and SDR Processing

WHY THIS IS NEEDED:

1. ELECT strongly encourages localities to wait to process their OVR Hopper until *after the SDR duplicate report* is run and emailed to you on ~~Saturday, June 22, 2024~~ Tuesday, November 12, 2024. Processing the OVR Hopper before the duplicate report is run can skew the information provided in the report.
2. ELECT also reminds general registrars that **all SDR applications must be processed no later than 5:00 pm ~~this Friday, June 21, 2024~~ Monday, November 11, 2024**. The duplicate report ELECT runs and sends to you on ~~Saturday~~ Tuesday will not be complete or accurate if all applications statewide are not processed by ~~this Friday's~~ Monday's 5pm deadline.

ACTION ITEMS:

1. Wait to process your OVR Hopper until after you receive the SDR duplicate report on ~~Saturday, June 22, 2024~~ Tuesday, November 12, 2024. It will be emailed around noon.
2. Process all SDR applications no later than 5:00 pm ~~this Friday, June 21, 2024~~ Monday, November 11, 2024.

CONTACT: **For technical matters:** Submit a JIRA ticket to the System Support team for all VERIS-related issues

For Election Admin: EA@elections.virginia.gov

For all other matters:

Region 1 (Tidewater) Viki Mainwaring 804-593-2274 victoria.mainwaring@elections.virginia.gov

Region 2 (South Central) Viki Mainwaring 804-593-2274 victoria.mainwaring@elections.virginia.gov

Region 3 (North Central) Conrad Faett 804-774-4700 conrad.faett@elections.virginia.gov


Region 4 (South Western) Tanya Pruett 804-864-8931 tanya.pruett@elections.virginia.gov

Region 5 (Northern) Tanya Pruett 804-864-8931 tanya.pruett@elections.virginia.gov

Region 6 (Western) Conrad Faett 804-774-4700 conrad.faett@elections.virginia.gov

Region 7 (Southern) Viki Mainwaring 804-593-2274 victoria.mainwaring@elections.virginia.gov

ADVISORY NUMBER:

 **COMM-579** - OVR Hopper and SDR Processing CLOSED